

Call for Presentations - Inaugural AAUA 2024 National Conference

The Future of Higher Education: Quantum Leap - Reimagining Higher Education and Work in the Age of Disruption."

Thank you for submitting a proposal to speak at the AAUA 2024 National Conference held in Indianapolis, Indiana, on October 14-16, 2024. The call will remain open until April 15, 2024, 11:59 pm ET. If you have any questions about the proposal process, please reach out to Dean Hoke, dean.hoke@aaua.org

We welcome proposals from all who work in higher education across all disciplines. While you may submit any topic, you may want to consider when preparing proposals based on the following theme. *The Future of Higher Education: Quantum Leap - Reimagining Higher Education and Work in the Age of Disruption."*

Based on a recent AAUA survey, The following are topics of interest to AAUA members

- Artificial Intelligence
- Student Enrollment
- Educational Technology
- Mentorship (Focus on mentoring up-and-coming administrators)
- Faculty Development and Assessment
- Diversity, equity, and inclusion
- Data Analytics and Reporting
- Pathways to the Provost Office/Presidency
- Student Retention Initiatives
- Best practices in recruiting and retaining faculty and staff
- Distance Education

Proposal Options Available

- **Concurrent sessions.** These 50-minute sessions allow you to give a presentation on a specific topic. Conference attendees expect sessions to provide practical advice and the sharing of experiences. The committee seeks high-quality, thought-provoking, engaging, interactive sessions, not lecture format. Co-presenters will be equally considered.
- **Poster sessions** Suggested formats include, but are not limited to, posters (up to 36"x48" with hard backing); posters that can be spread out on a table; handouts, brochures, or postcards; tablets or other digital devices (note that we cannot guarantee access to power). Show off your work and innovative solutions in this informal presentation opportunity.

Preparing Your Proposal

The committee recommends that proposals be specific about what will make the presentation valuable to attendees. Any proposal perceived as a “sales pitch” will not be considered. Your proposal should be focused on issues and innovative working solutions and include information about how you intend to engage attendees. All presenters and co-presenters (regardless of session type) will be required to register.

You may submit more than one proposal and/or be a co-presenter in multiple sessions.

The submission form will ask you for the following, so please gather this information prior to the time of submission:

- **Contact Information:** the names and emails of any presenter and/or co-presenters
- **Session Type:** concurrent or poster
- **Delivery Format:** in-person
- **Constituencies:** who would benefit most from attending your session
- **Track:** while you may submit on any topic, select the one that best fits your presentation
- **Title:** a succinct but descriptive title of no more than ten words
- **Abstract: 200 words (or less)** - Please note that the session abstract will be used to promote your session. Make sure it accurately reflects your session and how it will benefit attendees. This is what draws people to your presentation.
- **Description:** a clear summary of learning objectives, session content, and takeaways. You are also encouraged to share the types of audience participation you will use (e.g., hands-on exercise, polls, small group discussion, Q&A, etc.)
- **Bio:** provide a 100 to no more than 125-word bio for the lead presenter; you will be contacted for additional information on co-presenters if accepted

Review Criteria

Conference participants will expect well-delivered presentations containing quality information of practical value to their day-to-day and future professional lives. Members of the AAUA Conference Committee will look for clear descriptions.

Status of Proposal and Notification

Submissions will be accepted until the end of the business day, Monday, April 15, 2024, and notifications will be sent on Monday, April 29, 2024.

If your Presentation is accepted, you must be physically present at the Conference, not virtually. You will be required to register, but a discount of 20% will be given to each presenter.

If you have any questions or concerns about the proposal process, please contact Dean Hoke at dean.hoke@aaua.org